



Rentals that Outshine
 www.sunrental.com | 440-942-6106
 7467 Mentor Avenue, Mentor, OH 44060

Our Mission

Sun Rental is dedicated to serving our customers' and communities' rental needs through our Event & Party, Equipment & Tool, and Storage Unit rentals. We strive to provide superior service and affordable rentals with our industry experience and knowledgeable team.

Our Core Values

At Sun Rental, our business is to ensure our customers' events and projects are successful and downright fabulous by providing them with equipment that makes their event and project visions come true!



PLANNING A TENT WEDDING QUESTIONNAIRE

Congratulations on your engagement! We are so happy it's time to plan the wedding of your dreams! We designed this questionnaire so our Event Professionals can work with you to determine the appropriate tent for your wedding and to make this process easy and enjoyable!

To prepare for your consultation, please complete this form and email to events@sunrental.com. Don't worry if you do not have a response for every question at this time. We can discuss this together.

We also suggest spending a few minutes on our website to learn more about the rental process, wedding tent package options and view layouts! It's really helpful to visualize your options before your wedding!

Wedding Date Name

Fiance's Name Contact Phone

Contact Email How did you hear about us?

RECEPTION DETAILS

1. How many people are you planning to invite?

2. Where is the Tent location? Grass Concrete Gravel Asphalt

- Note: Tent installations on a hard surface may result in additional fees.

If the tent is going on a hard surface, is there a water source with hose hookup? Yes No

How far is the water source from the tent location?

3. Do you plan on having a Head Table? Yes No

If so, how many people are in your wedding party, including you and your fiance?

4. Do you prefer round or long rectangle tables?

60 Inch Round Tables seat 8 guests comfortably

8ft Rectangle Tables seat 8 guests comfortably

5. Besides guest tables, what additional tables are you planning to have under the tent?

Food Tables Cake Table Dessert Table Gift Table

Memorial Table Place Card Table High Top Cocktail Tables Other

6. Do you plan on having a bar under the tent? Yes No

7. Do you plan on having a DJ and or band under tent? Yes No

If so, how much space is needed?

8. Are you planning on having a stage under tent? Yes No

Is the stage for: Head Table/Wedding Party Band/ DJ Other

9. Do you plan on having a Dance Floor? Yes No

10. Is there anything else that will be under the tent that we need to plan space for? Yes No

If so, please provide a description and dimensions.

11. Do you need tent walls? Yes No

12. Do you need tent lighting? Yes No

If so, is there a power source? Yes No

Note: If your event will continue after or close to when the sun sets, we recommend tent lighting.

13. Do you need a tent heater? Yes No

If so, is there a power source? Yes No

Note: We recommend adding tent walls if you are renting a tent heater.

DELIVERY DETAILS

1. What is the event location address?

Street Address

City

Zip Code

2. How far is the tent location from the space our delivery team is permitted to park our trucks?

3. If you are renting tables and chairs, would you like to add table and chair set up and/or knock down to your reservation? Yes No

4. Does the tent location include:

Stairs Hills/Varying elevations Structures that cannot be moved

Trees/Power lines close to where the tent will be installed?

5. Does the tent location include any of the following underground utilities:

Sewer Electric Gas Water Invisible dog fences

Lawn irrigation Other

6. Are there any timing restrictions for delivery and/or pick up? Yes No

7. Who will be the on-site contact for the day of delivery? Note: The contact must be 18 years of age or older, and be present for the entire delivery and tent installation.

Name

Phone Number

Relationship to you